

RULES AND REGULATIONS RELATED TO ELECTRICAL SERVICES

- 1 The standard shell scheme includes:
 - ___ unit(s) of Fluorescent 40W.
 - ___ unit of 5-Amp socket point. (not for lighting)

The above items are readily provided by Organizers. Additional requirements have to be ordered through Electrical Services Order Form.

(The details of electrical package for standard booth showing in the rules & regulation are still tentative, it would be varied on our further contract.)
- 2 Locations of lights and socket points in the standard booth are fixed locations and may not be moved.
- 3 The Electrical Services Order Form is divided into 3 sections:

Section A : For Exhibitors requiring individual fittings.

Section B : For Exhibitors requiring electrical services for their exhibit only.
(not for lighting)

Section C : For Exhibitor using their own special light fittings, either to be installed by themselves or by contractor.
- 4 The organizer has appointed the Official Electrical Contractor to be responsible for :
 - 4.1 Standard supply of electricity
 - 4.1.1 - The standard supply is three phase AC 380V/50Hz with $\pm 10\%$ fluctuation. For the safety of your equipment, please use a stabilizer.
 - The standard supply is single phase AC 220V/50Hz with $\pm 10\%$ fluctuation. For the safety of your equipment, please use a stabilizer.
 - 4.1.2 Other requirements such as single phase 110V/50Hz or three phase 220V/50Hz can be specially arranged for if requested in the electrical order form.
 - 4.1.3 There are two main power supply circuits : “Lighting Power Circuit” and “For Exhibit Power Circuit”.
 - 4.2 All electrical motors have independent automatic protection against excessive current surge. The following starter systems should therefore be used :
 - 4.2.1 Direct on line : up to 5 HP
 - 4.2.2 Star delta : 5 to 25 HP
 - 4.2.3 Auto transformer : above 25 HP
 - 4.3 Power supplies to the exhibits will be switched off at source 30 minutes after the exhibition closes every evening and 60 minutes after close on the final day of the exhibition.
 - 4.4 Exhibitors who require 24 hours electricity supply for their specific requirements should indicate accordingly on the electrical order form before the deadline.
 - 4.5 The two units of fluorescent lights and a 5-Amp fused socket point which are included in the shell scheme package includes electricity supply.

- 4.6 Cost of electricity consumption is inclusive in all items offered in Section A, B and C (I+II)
- 4.7 All electrical installations must conform strictly to the required standard safety regulations without exception.

5 Electrical Installation

- 5.1 General Hall lighting will be provided by Organizer. All electrical power supplies in the booths and for demonstrations, must be installed by the official contractor. Exhibitors should complete the order form provided by the Official Electrical Contractor within the stated deadline. For safety sake, exhibitors are not allowed to connect their exhibits or lighting to the building's main distribution. The Organizer reserves the right to stop power supply in case of improper connections.
- 5.2 All electrical installation works must be carried out solely by the Organizer's official contractor, or authorized electricians.
- 5.3 Exhibitors who will use their own contractors to install lighting in their booth must submit the names of their electricians prior to the set-up days for authorization.
- 5.4 The contractors appointed by an exhibitor must submit details of electrical installations, layout and specifications to the Organizer within the deadline indicated on the Order Form. The following requirements must be stated, otherwise, the application may not be considered.
 - 5.4.1 Specifications and rating in watts/unit of the light fitting
 - 5.4.2 Total units to be installed
 - 5.4.3 Layout drawings of the electrical installation
 - 5.4.4 Company name of the contractor
 - 5.4.5 Names and identity card/passport number of the attending electrical personnel
 - 5.4.6 Electrical order form duly completed.
- 5.5 Approved electricians can collect their personal entry/working passes from the Organizer's show management office in the exhibition hall, by providing their own identity card in exchange.
- 5.6 A proper power input terminal must be installed by the contractor for inspection by the Official electrical contractor prior to connection to the supply line.
- 5.7 All socket points must be ordered through the electrical order form, otherwise, no other socket point is allowed in the booth.
- 5.8 Priority will be given to those exhibitors who order their electrical items from the Organizer's official electrical contractor.
- 5.9 Any illegal connection/adaptation found will be disconnected without prior notice. This will also include multi-outlet adapters and any extension from the socket point.

- 5.10 No flashing lights will be permitted unless they form an integral part.
- 5.11 Exhibitors who apply for “Space Only” or special designed stands must submit their electrical order together with their layout plan before the deadline. An inspection on site will be carried out before turning on the power supply.
- 5.12 All additional electrical orders in the electrical order form must show location behind the form. Please read the terms and conditions stipulated on this form.
- 5.13 All electrical orders after the deadline will be subjected to :
 - 5.13.1 Availability of electrical fittings and power suppliers
 - 5.13.2 A surcharge of 10% after deadline and 30% for on site order
 - 5.13.3 50% charge for cancellation of the order
- 5.14 Those exhibitors who have been approved to use their own special lighting must order electrical sources from the electrical order form either through Section C (1) based upon total power supply or using Section C (2) based upon the number of units of light fitting at maximum up to 100W or part therefore per unit of lighting fitting.
- 5.15 The organizer reserves the right to disconnect the electrical supply to any installation, which in the opinion of the electrical consultants, is deemed dangerous or likely to cause annoyance to visitors or other exhibitors.
 - 5.15.1 Exhibitors are not permitted to perform any electrical connection, to modify, amend or reinstall any out electrical devices without consulting the official electrical contractor.
- 6 The official electrical contractor reserves the right for installation of electrical supply system including all socket points which must be ordered from the official electrical contractor only.
 - 6.1 Socket point : it is strictly prohibited for exhibitors to connect their light fitting to the socket point.
 - 6.2 Exhibitors are not allowed to connect their power exhibit and breaker for lighting to the socket point by themselves.

The violation of these rules may result in the immediate disconnection by authorized agents.