



Event Name : Bangkok International Book Fair 2010

Event Date : March 26 - April 6, 2010 Event I.D. 1003009

SECURITY & CCTV SERVICE

Date	Shift - Night (7.00 p.m.-7.00 a.m.)	No. of Guard	Service Fee (Baht / Person / Shift)		Amount (Baht)
			Within deadline	After deadline	
1.			600	800	
2.			600	800	
3.			600	800	
4.			600	800	
5.			600	800	

Remark :

- The above rate is subject to change without notice
- For booth space over 50 sq.m., required 2 security staffs
- For booth space over 100 sq.m., required 3 security staffs

Total	
Plus V.A.T. 7%	
GRAND TOTAL	

BOOTH CLOSED CIRCUIT SERVICE (CCTV CAMERA)

Item	Service Fee per set (3-5 show days) Baht	Amount
** CCTV Service	25,000	

Remark : Additional charge Bht.2,000.- per day (for over 5 show days event)

Total	
Plus V.A.T. 7%	
GRAND TOTAL	

Payment Instructions

- Cash Electronic Wire Transfer (ONLY for total amount of Baht 4,000.- up)
- Credit Card Credit Card No. _____ Expiry Date _____
- (Totally 19 digits, including the last 3 digits number appearing on the signature panel.)
- Master Cardholder's Name _____
- Visa Cardholder's Signature _____

(For payment amount over THB 50,000.-, the card holder shall be responsible for the Bank Fee of 3-5% accordingly to the Bank Regulations)

- Bank Draft (only for total amount of Bht 4,000.- up) Company Cheque (only for total amount of Bht 4,000.- up)

Terms & Conditions

- Security services herein are confined to guarding individual booth only.
- Placing of Orders: Orders will only be accepted when made in writing and accompanied with full payment no later than the DEADLINE. Payment by Electronic Wire Transfer must be certified by a proof of payment attached to orders.
- Deadline for Orders: All orders shall be placed with Event Services Department no later than the date specified in order form.
- Late order may not be provided and, if available, will be subject to a surcharge with full cash payment.
- Cancellation of Orders: Cancellation of orders will only be accepted when made in writing to Event Services Department no later than 7 days prior to the commencement of tenancy period. **Late cancellation of order is subject to a charge at a half standard rate.**
- Payment Terms: The company reserves the right to refuse any order until payment has been received. Payment may be made by Cash, Credit Card, Bank Draft, Company Cheque payable to "N.C.C. Management & Development Co., Ltd. or Electronic Wire Transfer to the Krung Thai Bank, Nana Nua Branch, Account No. 000-1-32707-0
- N.C.C. Management & Development Co., Ltd. is entitled to add, alter, or amend these terms and conditions at its sole and absolute discretion without prior notice.

Remarks : Withholding tax of 3% may be deducted only when applying with an official Withholding Tax Form upon placing order.

Exhibiting Company :		
Stand No. :	Zone :	
Name of person in charge :		
Address :		
Telephone :	Fax :	Email :
SIGNATURE		

QUEEN SIRIKIT NATIONAL CONVENTION CENTER

DEADLINE

Please complete and return this copy to :

N.C.C. Management & Development Co., Ltd.

60 Queen Sirikit National Convention Center
 New Rachadapisek Road
 Klongtoey, Bangkok, 10110
 Withholding Tax No. 3 10193451 9

Event Services Department

ATTN :

Ms. Jatuporn Saiprayong

Telephone : 66 (0) 2229 3000
 Ext. 3203

Fax : 66 (0) 2229 3222

Email : jatuporn@qsnc.com

Remark :

This order form is used as an invoice.

For NCC Staff Only

Acknowledged and Confirmed by

Date _____

Terms & Conditions of Security Service

1. Booth security service shall be solely provided by the security guards of the Convention Center. Any applicants (hereinafter called "The Exhibitor") who may wish other company to do such service a prior approval in writing shall be obtained from the N.C.C. Management & Development Co., Ltd. (hereinafter called "The Company") / Event Services Department.
2. The exhibitor shall insure for the damage and loss of his / her property by his / her own cost.
3. The exhibitor shall inform the company in writing of the loss or damage of his / her property which is under the care of the security guards, its value and damage, immediately upon the loss or damage or at least not later than the following day and shall cooperate with the Company for the investigation and lodging the complaint with the competent authorities. If it is beyond the said period or the exhibitor ignores, the exhibitor shall not be entitled to claim for any compensation from the company.
4. In case of occurrence of loss or damage of the property, the exhibitor agrees that the company shall not be liable to compensate to the exhibitor if the security guards have performed their duties with such reasonable care as the case may be or have found that there is some defect in keeping the property and a warning was made to the exhibitor.
5. Notwithstanding, in no event the company shall be liable to any compensation to the exhibitor exceeding 50% of the fee of the said booth security service and the exhibitor shall produce evidence as follows :
 - 5.1 The exhibitor is the owner of the property with the evidence that there was the loss property and the said property was kept in a proper place preventing it from loss or damage and the exhibitor has complied with security regulations.
 - 5.2 The loss or damage caused by burglary with evidence of traces of force or destruction of a barricade.
 - 5.3 The theft caused by action or refraining from action of the security guards, whether intentionally or gross negligently.
 - 5.4 The loss or damage was not caused by an act of the exhibitor or an employee or a dependant of the exhibitor, whether as principal or supporter or by the negligence of such persons.
 - 5.5 The exhibitor is not be able to take the lost property back.
 - 5.6 The exhibitor is not paid by the insurance company.
6. The company shall not be responsible for the damage or loss of such the following properties except otherwise agree upon in writing by both Parties e.g. bank notes, gold, gems/jewellery, antiques, valuable works of art, coins, blue prints, important documents, debt securities, securities or financial documents, credit cards, cheques, book accounts and all other business documents.
7. The exhibitor and the representative and the employees of the exhibitor shall adhere strictly by the advice of the security guards, requirements, restrictions and regulations concerning the security set forth by the company.
8. If there is any obstruction causing deficiency in any of service herein the company will promptly correct it. However, the exhibitor shall not deduct or reduce the service fee fixed hereby and shall not take as a ground for termination of the Contract or relating contracts and the company shall not be liable to the exhibitor.
9. These terms and conditions are made in both English and Thai Languages. The Thai version shall prevail in the event of discrepancies.